

Employee Annual Campaign Donation Form

Dear Y Employee:

As a Non-Profit charity organization, The Family YMCA's mission is to provide access to all, regardless of the ability to pay. The Y provides financial assistance to individuals so they can be members and participate in healthy activities through our facility and programs, and to families so they can put their children in Y camp, after school care and other youth programs. We believe that every child should have the opportunity to learn basketball or go to camp, regardless of their family's ability to pay.

Donations currently support individuals in membership, the Y's Afterschool program and Y's Summer Camp and our youth programs. In order to provide these scholarships, the Y raises funds through our Annual Campaign.

We appreciate the daily commitment and support you offer to the Y through your hard work and dedication and would like you to consider making your own contribution to the Annual Campaign through a pre-taxed payroll deduction in any amount you designate, whether it be an ongoing amount or a one-time deduction, your contribution to our Annual Campaign will be greatly appreciated by an individual or family in need. No gift is too small and every bit helps!

For less than a cup of coffee per paycheck YOU can make a difference!

A donation in the amount of \$2.50 per paycheck, or \$5 a month would provide \$60 per year towards our Annual Campaign. You can designate how your donation is used; select from any of 3 campaigns for the Y: Annual Campaign, Endowment (funds set aside to invest for dividends that will cover future scholarships and building improvements) or the Debt Reduction Campaign (to help pay for building additions that have been placed on our mortgage).

Thank you for your consideration and continued hard work. The Y can accept, change or cancel your donation through your payroll at any time of the year. Deductions will begin in the following pay period. If you have questions, please contact me at mchapman@laymca.org 505-500-8026.

Sincerely

Melanie Chapman

Melanie Chapman
HR Coordinator

I, _____ voluntarily agree to have the below indicated amount withdrawn from my paycheck. I understand that this is a voluntary deduction and as such is not a condition of employment. I understand the deductions will be withdrawn from my payroll in the first pay period after it is received by the Human Resources department. If I choose to contribute an on-going deduction, I understand that I must notify Human Resources in writing to discontinue my on-going contribution amount.

Please Select One: **One-Time Deduction** **On-going per pay-period**

Amount of Deduction: \$ _____

Please select which campaign you choose to receive your designated funds.

<input type="checkbox"/> Annual Campaign	<input type="checkbox"/> Endowment	<input type="checkbox"/> Debt Reduction
<input type="checkbox"/> Most needed	(Investment in the Y's Future)	
<input type="checkbox"/> Youth Programs		
<input type="checkbox"/> LA Teen Center		
<input type="checkbox"/> Espanola Teen Center		

Signature _____

Date _____